

Contact:  
E-Mail: [mbca@melrosefl.com](mailto:mbca@melrosefl.com)  
Web-Site: <http://melrosefl.com/mbca/>

# *Melrose Business & Community Association, Inc.*

May 2014

MBCA monthly Board and General Members' meeting minutes  
for 5/6/2014 and 5/13/2014

## **Board meeting minutes for Tuesday, May 6, 2014**

Meeting held at Homemaker's Club in Melrose, Fl. 32666, at 3:00pm.

### **Attendees':**

- # in Attendance: 9
- Board members in Attendance: President-Joe Rush, Vice President-Deborah Massie, Treasurer-Rebeca Gamble, Temporary Secretary-Angie Sapp, Putnam County Property Appraiser (name ?), lady (?), Jennifer Pritchett, Marshall Bloom, Ed O'Bryan, possibly a couple others; there was no sign-in sheet

### **High Priority Topics discussed:**

\*Email List – need email list updated w/current paid members, Marshall and Rebeca volunteered to do, Deborah Massie volunteered to make personal phone calls to members update membership status, make new list, and promote MBCA membership, website has list of members, but is not current

\*Email Correspondence - need someone to oversee all email correspondence, Joe suggested Correspondence Secretary, Angie Sapp unable to do, need someone to send out notices/reminders of monthly meetings to members, Rebeca is currently doing, need Angie Sapp, who is acting as temp. Secretary, to send out minutes after monthly Board and Members meetings in a timely manner, deadline for minutes is evening or by the next day of general members monthly meeting

\*Agenda - Purpose of Executive meeting is to establish/produce Agenda for General monthly members meeting, Agenda needs to be ready for general meeting, benefits of Agenda to establish structure, protocol, format, etc. Topics for Agenda to include: opening remarks, old business (minutes, membership list and drive, sign, Melrose Bay park pictures of parking lot,

facebook page), new business (Plum Creek presentation at Town meeting, need volunteers for Memorial weekend, monthly speaker)

\*Town Meeting - Plum Creek presentation by Mike Byerly at Town Meeting at Artists Hall, Thursday, May 15, 2014, also hope to reveal new Welcome to Melrose sign, all hosted by MBCA

\*Memorial Weekend - at Melrose Bay Park: need volunteers, security (William Chaippinni oversee)

**Other topics of discussion:**

Website - who's managing website, Marshall Bloom, Rebeka renewed domain for website

Accomplishments - 2 projects completed: 1- Melrose sign 2-Melrose Bay park

Deadlines - time to renew/file terms of agreement "authorization to arrest" with Alachua County Sheriff's Office

Melrose Bay Park - cleanliness, problems with diapers and towels being put in Porta Potties

Putnam County Meetings - need representative from MBCA go to Putnam County meeting in Palatka, Jennifer Pritchett is going to one this evening, topic is about landfill

Members guide - Deborah wants to put together MBCA Members list booklet has names and contact info. of members with place for ads as well, Angie Sapp gave her copy of KBA booklet use for example, Ed O'Brian offered to assist her with

**Next Board of Directors meeting: Tuesday, June 3, 2014 @ 3:00pm, Homemakers' Club**

**Meeting Adjourned:**

- Unsure of time ended, Angie Sapp had to leave before it ended, she left at 4:06pm

**Recorded by Angie Sapp acting as Temporary Secretary**

**MBCA General Members Monthly Meeting for Tuesday, May 13, 2014**

Meeting held at Homemaker's Club in Melrose, Fl. 32666, at 11:30am.

**Attendees':**

- # in Attendance: 25
- Board members present: President-Joe Rush, Vice President-Deborah Massie, Temporary Secretary-Angie Sapp, Jennifer Pritchett, Marshall Bloom, Felicity Trueblood, Carol Meyer
- Roundtable Introductions: Christine Louton, Felicity Trueblood, Joyce King 'santa fe audubon society', Sharon Jax 'decoration doctors', Rissi Cherie, Heather Surrency 'watson reality', Marshall Bloom 'manage Melrose website', Linda Kemp, Chris Carson, William Chiappini, Ann Lowry ,Judy Maclaren, Jill McGuire, Keith Bollum, Carol Meyer, Jennifer Pritchett, Phil Roberson, Angie Sapp, Sam Ciccarone, Jennifer Blackburn, Drs. Amber and Daniel Rea, Ed Brock, Deborah Massie, and Joe Rush

**On the President's Agenda:**

1- Melrose Beach Park

- New Driveway
- \$300 from Melrose Bay Association
- Need Volunteers

2- Welcome Sign

3-Landfill - Putnam County

4-Membership:

- List
- Drive

5-Communications:

- email
- agenda
- minutes

6- Town meeting this Thursday

7-Presentation

-Phil Robinson on Lake Santa Fe's Coastline

-video

8- Need Secretary

**Welcome:** President Joe Rush opened meeting 12 noon

**High Priority Topics discussed:**

\*Membership Drive - Deborah overseeing, needs help/volunteers, her #352.318.4760, wants to make personal phone calls, Ed O'Bryan offered to help at Board meeting, advantages of MBCA to local businesses

\*Candidate Forum - Primary aug 26, 2014, Thursday, August 14th, unsure of location maybe Senior Center or Artists Hall, 5:30-7:30pm, MBCA hosting

\*Monthly Speaker - Phil Robinson did Video Presentation: Santa Fe Lake's Coastline, video included: Blueberry Bay in Earleton, FL, Waldo Canal; working w/several other organizations, Santa Fe Lake Dwellers, Audubon Society, Historic Melrose Society

\*Town Meeting - Thursday, May 15, 2014 @ 5:30pm, Mike Byerly speaker, Plum Creek Development, MBCA hosting, refreshments provided, need sound system for, Larry Putnam county commissioner will be coming, Heather Surrency involved in Plum Creek, "i support plum creek" committee, also will be at town meeting

\*Agenda - need email out of agenda before general meeting, input for agenda items, agenda list

\*Melrose Beach Park - William Chiappini is Chairman beach committee, Melrose Bay Home Owners Association donated \$300.00, problems w/Porta potties, diapers, towels being thrown in, suggestion to put a sign at beach to use trash can at boat ramp location, happy about improvements of Melrose Beach Park

\*Melrose Sign - progress on 'welcome to Melrose' sign, hope to be completed by Thursday of the Town meeting meeting, hope to put new sign up on Friday after Town meeting, roses/landscaping around sign, anyone welcome to attend

**Other topics of discussion:**

- Jennifer Pritchett shared about Putnam county landfill, encourage recycling, filled people in on landfill issues

- list of accomplishments of MBCA found on website
- Marshall stated member applications found on website, dues are due in/by January, need list of current business members, paid up
- Judy, Putnam County puts out visitors guide
- Quilt festival information
- 4 corners transportation group meets after MBCA meeting

**Next General Members meeting: Tuesday, June 10, 2014 @ 11:30am, Homemakers' Club**

**Meeting Adjourned: @ 1:12pm**

**Recorded by Angie Sapp acting as Temporary Secretary**